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To: Chairman Kelby Robison and MVWD Board of Directors

From: Lon Dalley, Assistant General Manager

Date: August 27, 2025

Subject: FY26 Purchase of a 2025 Manitou MC 30-4 Forklift

Background

At the May 2025 Board meeting, a portion of the FY26 Equipment Replacement budget was approved in the amount of \$80,000.00 for the replacement of the 1994 Mitsubishi forklift. Due to the cost of the new equipment increasing from the time the budget was approved to current, the cost has increased \$4,000.00 above the approved amount, to \$84,000. Staff has spent a considerable amount of effort finding quality equipment as close to budget as possible.

Approved Budgeted Amount = \$80,000.00
New Purchase Amount = \$84,000.00

The verbiage below in bold, from the approved FY26 budget, references the need to bring approved item back for Board approval.

Staff has incorporated the comments from previous Board of Directors meetings concerning approval of the purchasing of capital improvement items that are budgeted & formally approved in the District Fiscal Year 2026 budget.

The General Manager has the authority & approval to solicit bids & purchase all Capital Improvement items identified in the Moapa Valley Water District FY2026 Budget as-long-as the following criteria are met

- **Purchases are within the approved budgeted amount**
- **The Board of Directors are notified of the budgeted purchases at the next Board of Directors meeting**
- **All purchases above the approved budgeted amount must be approved by the Board of Directors prior to the purchase being made.**

Suggested Motion

Move to approve the purchase of a 2025 Manitou MC 30-4 Forklift from Century Equipment Company in the amount of \$84,000.00