

**MINUTES
MOAPA VALLEY WATER DISTRICT
BOARD OF DIRECTORS MEETING
HELD
TUESDAY, FEBRUARY 12, 2019**

PRESENT: Kenneth Staton
Jon Blackwell
Randy Tobler

Joe Davis
Lon Dalley
Bryan Mortensen

Byron Mills

Lindsey Dalley
Ryan Wheeler
Lon Dalley

Kiley Bradshaw
Jeannie Poynor

Vernon Robison, MV Progress

ORDER OF BUSINESS: At 4:00 p.m., Chairman Ken Staton called to order the regular meeting of the Moapa Valley Water District Board of Directors. The agenda items were addressed in the following order:

1. Public Comment (May be limited to five minutes)

None

2. Approval of the Minutes of the previous meeting held January 10, 2019 (For Possible Action)

On motion of Randy Tobler and seconded by Jon Blackwell, the Board voted 4-0 in favor to approve the minutes of the January 10, 2019 meeting.

Lindsey Dalley mentioned that he had had some calls from people who received letters regarding their banked meters. He had some questions about the totals which Joe explained to him.

Ryan Wheeler came in at 4:08 p.m.

3. Legislative Update- Warren Hardy (For Discussion Only)

Warren Hardy called into the meeting. He wanted to update the board and staff on what is going on in the legislature right now.

Warren said it's a slow start right now partially because of the weather. Things are starting to trickle out. He sent an email this morning to Joe. The legislature decided today would be a good day to do the background check legislation. The biggest update for the district is a sponsor was found for the prevailing wage legislation that will help us not to be stuck with the Clark County rate. Several members have the union lobby but he hasn't got lynched yet. They're still listening to him.

He hasn't met personally with the Governor but hopefully this week or the beginning of next week he will get together with him. He has spoken with him on the phone for a little bit. Warren feels pretty good that the Governor going to be measured in his approach as it relates to dealing with local government and businesses.

There is a bill for private right of action that was brought up by an assemblyman that's being heard on Wednesday. He hopes in won't get any traction which would obviously be a huge disaster for our local government boards.

There are not a lot of bills out right now. The tracking lists are complete and they're waiting for them to turn bill draft requests into bills. Joe will get a weekly update on which bills are introduced and when they're being heard. Joe and Warren will have weekly discussions on what bills we should testify and take a position on. That's where we're at right now.

Joe explained that he and Warren had some email exchanges this morning. There's SB150, SB140, SB47 and there are some AB bills in there also. They've been talking back and forth on some of those. Kevin Brown and Joe have kept in contact with each other because on a majority of them we have the same mindset as they do. All of them think the same. It's the beginning of the legislature so the mindset is that since Warren is up there, he can get a hold of Joe and Kevin very quickly to let them know what's going on.

4. Water Resource Availability (Banked Meters) (For Discussion Only)

Joe explained that staff got the letters out to the 17 individuals that needed to update their paperwork on their banked meters. Per our policy, the meters have to be tied to a property in our service territory. That's the only requirement they had. Some of the people even forgot that they had a banked meter. Some want to sell them and others have just asked to be reimbursed for them. Ivan Wollensien had five banked meters but he did sell one of them. He asked if he could have some time to sell the other four. He thinks he might have another one sold.

The way we've been handling those is if anyone sells a meter to someone else, the buyer will have to have it installed right away.

Joe asked if the board has any feeling on the 17 meters that have no requirements tied to them.

Lindsey said that he had a couple of calls from people who have banked meters.

Randy doesn't have a problem with giving them six months or a year to try to sell them. He thinks we just need to make them whole if they can't sell them. We could also put them on a list for buyers. If we give them 6 or 12 months to sell their meter and they don't, we could automatically reimburse them.

Lindsey thinks 6 months should be the minimum.

Chairman Staton thinks 3 years is too long. He actually told Ivan that we could probably give him 6 months.

Chairman Staton asked that this be placed on next month's agenda as an action item.

5. FY 2020 Budget Review (For Possible Action)

Joe explained that one of the big questions that we have that we will have to delve into that's tied to this is that we need to approve the budget but in the same token we need to discuss our capital improvement plan that's included in this budget. We do have to submit with the budget a five year CIP.

We're trying to figure out what projects we are going to have to pay for and what projects we want to pay for. We need to get some buy in from the board on it.

We've got the majority of it done so this is the time for the board and staff to go over it. If there are any questions or concerns on it, we can make changes. Next month we have to approve the tentative budget and send it to the state for their review. There is a 4% increase in the budget which is what was discussed with the directors at previous meetings. Items that we have in the budget that are included in our CIP are the continued large and small meter replacement on broken and inaccurate meters, the Arrow Canyon concrete retention basin (this has been pushed back to next year), SCADA upgrades (it was installed in 2002), PRV upgrades, the 12" line on Yamashita upgrade from MV Blvd to Whitmore (the engineer's estimate on that came in at 780,000 to have a contractor do it). We think the engineer's estimate that we got four years ago is still pretty good. We budgeted \$355,000 for small main upgrades and we feel that for that amount we could probably get a good portion of that line installed in-house for about half of that. The Meadow Valley Wash 14" ductile iron line was moved from this year to next year. We will do it ourselves. We will dig thru the wash but we can only do it in November and December so this has been moved to next budget year. The trailers we have to move our equipment on are old. The newest one is a 1994 and we have two that are from 1983. We're going to replace one of the 1983 trailers. We tried to do as much rebuild to it as we could thru the years. The new trailer is slated for \$25,000. Valve repair and replacement continues on. For service truck replacement, if the directors remember, we lost the chassis on the crane truck. The crane truck and the other service truck were purchased at the same time and they both are having the same issues. We had slated in the CIP to replace the service truck so that's in the CIP. We also have the scanner, copier and printer replacement. We've had the maintenance people out here working on it quite a lot lately.

Joe also went thru the other items that are in the CIP.

Jeannie has the date for May's board meeting set for May 23rd. The state requires that the meeting be held between the 3rd Tuesday and the last day of May.

Jeannie also went thru the other pages of the budget. There were quite a lot of discussion on the budget and there were quite a few questions which Jeannie and Joe answered.

The tentative budget will be on next month's agenda for approval.

6. **Manager's Reports**

Office Manager

Assistant General Manager

General Manager

Office Manager – 1) Financials/Budget - Jeannie Poynor had the financial dashboard, the budget report and the revenues put in their packets. In January our cash flows were down because of the new bond we have. Revenues are up a little. On the overall budget our connection fees look really good because we sold a lot of meters last year. We are about 50% thru the year. Everything else looks good. Customer expense is up a little because we usually order supplies at the beginning of the year. One thing that she did notice was that credit cards fees have gone up. It could be because more people are using them. Distribution system maintenance has gone up because of increased leaks.

Assistant General Manager – 1) Production - Lon Dalley explained that production is still pretty consistent. In January we pumped 28,124,368 gallons out of Arrow Canyon #2 & 14,649,000 out of Baldwin for a total of 42,773,368 gallons. **2) Arrow Canyon Well #1 Well Level** – Arrow Canyon Well #1 level was higher than normal. We usually measure the well level with an air line. We're not real confident with doing it that way. The casing is too small. Joe said that we have been trying to figure out how to get a more accurate reading. Also, Arrow Canyon well was off so that also affects the measurement. **3) Meter Installs** – We installed four residential meters in January. **4) Tank Inspections** - We had the 1 million and 3 million gallon tanks inspected and cleaned in January. The divers took out about a ¼" of sediment out of both tanks. The last time they were cleaned was seven years ago. That's pretty good. We waiting for the formal analysis that the divers print out and put in a book for us. They did tell Joe that the ladder in the 1 million gallon tank needs some TLC. The tank was built in 1985.

General Manager – 1) NWRA – Joe and Lon attended the NV Water Resource Association's Conference. It was in Reno. They met with Jay Lazaras & Greg Morrison while they were up there. They were able to sit down with the new interim State Engineer. Jay and Greg both met with other regulators that were up there to see what is going on. They also had a conference call while they were up there with Beth Baldwin who's going to be working with Rich Burley. Rich is the attorney for the Paiutes. We're trying to get that relationship going. They were able to talk with some of the USGS individuals up there. They talked about the discrepancy with the spring information. She was able to track down the Peterson Spring data for us. It's now on the website and we're still going to be working thru the discrepancy. **2) LWRFS** – Jason King retired on January 11th. On that day he signed the interim order #1303 and turned in his keys. The proposed language we wanted in there didn't make it but it did give us some opportunities inside the interim order that makes reference to our community and we're hoping that that's going to help us get some traction as we move forward. It's better than what it was at that first initial meeting they had. There's been a lot of time and effort put into this. Joe will go into this more during closed-door session. **3) Baldwin Springs Project** – We received the Vfds. We have the pumps which are sitting in our yard. We will be going up there and getting a game plan together in order to get the rest of the materials ordered. Then we will get it installed. That's the easy part. When that's installed we'll be able to meet the pressure requirements thru Baldwin against the Vfds. **4) January 21st Power Outage** – We were extremely short staffed at the office. We didn't experience any operational disruptions but we did have to close the office because we don't have a generator for the office. We didn't have any lights, phones, computers or anything else we needed to keep the office open. We did have four employees working out in the field. We experienced some blackouts on our SCADA system. Our radio system is up at Beacon Hill and we had removed the generator that was up there because OPD told us it was a hazard having it in the building. We lost our radio system to communicate with the SCADA system so we went up and installed a generator and got it running outside the building. We ended up going to the Moapa tanks because we have a radio system there that repeats to the head houses so we put in generators to both of those tanks & because the battery backups that we had only last 30 minutes. We're looking at getting some inexpensive generators that run off of propane/gasoline for about \$900. We could put them at both sites. We'd always have a full tank of propane at the sites. It will help speed up the process. Brian and Mica communicated with OPD really well. OPDs staff also communicated with us very well. We received calls from CC Emergency Management & Metro. They wanted to know how long we could sustain ourselves. We let them know that we could sustain ourselves with our onsite storage for around seven days. Brian suggested that we run the generator all thru the power outage and when the power came back on we

decided to do a full 24 hr test with that. The only data we have on the generator is how long it will go and that's from what the company says it will do. We did our own test to find out how long they would run. It was the perfect time because it's winter time. It worked flawlessly. We could actually go longer than seven days. One problem was the switch gear that was installed in 2000; we've been having issues with it so we ordered a new one. It was on backorder for a long time but Rod finally got it and we installed it the Thursday before the outage. Staff did a great job. We do need to figure out what we can do for the office to keep it up and running. We have a generator at Baldwin that's on wheels and is slated to be replaced in our CIP. If we replace the one with the newer one like we have at Arrow Canyon it would be a much smaller size. It's a mobile unit so it could actually come down here to the office. There's also a smaller Genset at the dechlorination facility. It was designed so that when the power is out it would still be able to produce and push in SNWAs water. It's going to sit there and rot so we're going to take that one and put it over here at the office. The shop is a big thing because we need to be able to run the shop also. **6) Rotary and RPEN Meetings** – The RPEN is actually the Retired Public Employees of Nevada. They asked if Joe would speak at the Rotary meeting on February 20th and at the RPEN meeting on March 19th. They asked him to speak on water conditions in our service territory concerning the State Engineer's stuff. **7) – Assembly District 36** – After Lindsey had given Joe Assemblyman Greig Hafen's phone number, Joe called him. He actually works in the water industry at a water system in Pahrump so he was very interested in our ideas toward some of these water bills that are coming forward. He's not on the Natural Resource Committee but he's keeping his ears to the ground on what's going on. If we see anything out of the ordinary, he really wants Joe to call and talk to him about it. He wants Joe to let him know if there's any bill out there that might be sideways that would interfere with the operations of the district, he really wants to hear about it. If there's a particular portion of the verbiage or the bill itself, he asked Joe to text him or send him an email and to give him an opportunity to review it and then he would call Joe back so they could actually talk about it. Joe likes his approach to that. He wants to be as proactive as possible. He is very in tune with the rural lifestyle and the difficulties that we have. He's a good contact to have.

7. Public Comment (May be limited to five minutes)

None

8. Director's Preference

- Review Monthly Expenditures
- Litigation (Closed-Door Session)

Randy Tobler disclosed that he has an interest in a small business that is on the monthly expenditures list.

On motion of Chairman Staton and seconded by Jon Blackwell the Board voted 5-0 to call a closed-door session at 5:55 p.m.

On motion of Chairman Staton and seconded by Lindsey Dalley the Board voted 5-0 to reconvene the open-door session at 6:29 p.m.

9. Personnel (Closed-Door Session)

10. Approval of the March 14, 2019 Board Meeting

The general consensus was to hold the next Board meeting on **March 21, 2019** at 4 p.m.

11. Public Comment (May be limited to five minutes)

None

12. Adjournment

The meeting adjourned at 6:30 pm.