

**MINUTES OF THE  
MOAPA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
HELD  
THURSDAY, OCTOBER 21 2021**

**PRESENT:** Randy Tobler  
Jon Blackwell (Phone)  
Kelby Robison

Joe Davis  
Lon Dalley

Byron Mills

Chad Atkinson - Hinton Burdick

Lindsey Dalley  
Ryan Wheeler

Jeannie Poynor  
Susan Rose  
Mason Stratton

**ORDER OF BUSINESS:** At 4:02 p.m., Chairman Randy Tobler called to order the regular meeting of the Moapa Valley Water District Board of Directors. The agenda items were addressed in the following order:

**1) Public Comment**

None

**2) Appointment of new board member for Overton District to replace the position vacated by Derek Campbell (For Possible Action)**

Chairman Tobler explained that Derek Campbell moved away and vacated his position on the board. Chairman Tobler asked the remaining directors to think about who would be a good replacement for Derek's position. Randy would like to make the appointment himself. He asked if everybody had a time to think about it.

Lindsey said that Derek felt like Kelby should be the one to replace Derek. He was the person who came in 2<sup>nd</sup> in the elections for the board member position.

Randy felt like Kelby would do a good job.

On motion of Lindsey Dalley and seconded by Jon Blackwell, the Board voted 5-0 in favor to appoint Kelby Robison as the new board member for the Overton District which was vacated by Derek Campbell.

**3) Approve the Minutes of the September 9, 2021 Board Meeting (For Possible Action)**

On motion of Lindsey Dalley and seconded by Jon Blackwell, the Board voted 5-0 in favor to approve the Minutes of the September 9, 2021 Board Meeting

**4) Warren Hardy (For Discussion Only)**

Warren was not able to attend the meeting.

**5) Presentation of the FY21 Audit (For Possible Action)**

Chad was at the meeting to present the FY21 Audit.

Chad said that everything went really well this year. Better than ever. He said that at the beginning of the audit process he kind of outlined what the schedule should be? He got Pelorus involved and Jeannie also. He thinks we're a month early. Hopefully we'll be able to do this from now on.

Chad thanked the district's staff. The on time delivery improved from the prior year. Chad said we had a clean opinion of the audit which is great. That is the highest assurance you can get from an auditing firm. There are no problems there.

Chad asked everyone to turn to the audit reports. There are 3 of them. They didn't find anything significant so that's positive. Chad had everyone turn to the statements.

There was an increase in operating revenues. It's gone up to \$416,000. Usage has also gone up from 2020 to 2021. Operating expenses went up \$70,000 from 2020 to 2021. Chad looked at the things that had changed, he said that wages and salaries were up and benefits as well, Resources and Development was down and Distribution System Maintenance was up and usage was up. That helped the district. It helped to have that rate increase in February 2021.

Non-operating items were down a little from the previous year. The largest thing was a reimbursement of developer fees. That was around \$178,840. That was approved by the board.

Non-operating items were up. Those items were down just a little bit from the previous year. The Non-Operating fund was up \$291,181.

Chad turned to page 11. The Statement of Net Position – Proprietary Fund was on this page. He explained some things that were on that page and said that everything looked good.

On motion of Lindsey Dalley and seconded by Ryan Wheeler, the Board voted 5-0 in favor to approve the Audit and the FY21 Financial Statements.

## **6) General Managers Employment Contract (For Possible Action)**

Joe said that in the past there hasn't been a contract out there for the general manager but talking with Byron, there was some things with past management that in Joe's opinion that he thought were sketchy. When you have inside information, and you create a position for yourself and start using that information in order to further your career. As we're talking about these lawsuits that are going on and the proposal for the \$17,000 pay increase for the general manager, we thought that it would be good to have an employment agreement. It's heavily weighted. The district provides him with health insurance, contributions to PERS, 80 hours sick time annually, 120 hours vacation time annually, and the use of a district truck and a gas card.

Joe said that page one talks about termination, termination by District, termination by Davis, and compensation. Page two talks about employment activity, licenses and certifications, reporting legal actions, policies and standards, and duty of confidentiality. That is a big part of what we have going on. We don't know what's going to happen with all of the lawsuits that are going on right now. Additional terms and conditions are on page three.

This is a three - year contract. One of the other big things is we don't know what's going to happen. If this board is happy with Joe in the next year, we have directors that are going to be terming out the next couple of years which will leave us with three new board members.

Chairman Tobler thinks this is good. This came about because Joe has been here so long that he has so much experience here at our district and there was a time where he lost some benefits, so he doesn't get what other employees get. These are to make up for what he lost.

Ryan explained that the benefits that he lost were ones that the State took away from Joe not the district.

He was 17 when he started here. He loves working here.

On motion of Kelby Robison and seconded by Jon Blackwell, the Board voted 5-0 in favor to approve the manager's Employment Agreement.

## **7) Manager's Reports**

- Office Manager**
- Assistant General Manager**
- General Manager**

**Office Manager- 1)** Jeannie had the financial dashboard, the budget report and the revenues

put in their board packets. She has tried to make them stick out more by making them lighter.

On the FY2022 cash, that is actually in the bank. It's not the accounting numbers. The revenues were on page two. It shows last year at this time. The rate increase is doing what it's supposed to do.

On the budget, we're at 16.68% expended and at 12.75% on revenues.

**Assistant General Manager – 1) Production** – In September we pumped 93,370,000 gallons out of Arrow Canyon#1 & 73,000 gallons out of Baldwin for a total of 93,443,000. We are a little down from last year. **2) - Arrow Canyon Well Levels** – No big change there. **3) Meter installs** – No meters were sold in September. Total meters for CY 2021 =Twenty (20) Residential:19 residential (17-5/8 x 3/4") and 2 1") There was 1 commercial 1". **4) Gubler Project** – Crews have started on the Gubler Project as of September 21<sup>st</sup>. They have installed half of the 12" as of this week. **5) Inventory** – Staff has been tracking the issues with availability and lead times of supplies. In light of this, Staff has ordered the needed inventory to allow MVWD to make any needed repairs within the distribution system. There may be a few outliers, but hopefully we have the majority of needed inventory covered. Staff has submitted an order to Mountainland Supply in the amount of \$25,667,86. Staff felt it was important to get these supplies on their way. We are letting the board know by way of information, but can make it an agenda item for next month for approval to ratify this order, if desired.

**General Manager – 1) Supply Chain Shortages** – Staff continues to adapt to material Shortages. Dan Bevan has done an outstanding job trying to stay ahead of material shortages and price increases. The districts relationships with our vendors is unique. Out of the three distribution vendors that we use, two supply managers live in our community.

- Public Works Agencies hit by rising prices and supply delays
- Record freight volumes are overloading the transportation system, leaving key supplies stuck on trucks, trains and cargo ships: At the busy port of Los Angeles, container ships are now waiting more than a week to unload.
- Upwards of 60 cargo ships waited to port in California as well as New York this week, posing serious ramifications for supply chains.
- Vendors cannot supply and do not have access to poly pipe in the size range from 1" – 2" for at least 4-6 months. If it's not on a utility shelf, it is not available. Availability of repair parts that include brass fittings are 4 months out without a guarantee of a shipping date. Water meters are now going on backorder due to electronic chip shortage.
- Pipe manufactures are no longer taking orders. The demand has exceeded resin availability, particularly after Hurricane Ida.

### ***Nevada Capacity Development Strategy***

I have been working with a stakeholders group updating the Capacity Development Strategy created in 2000. The Nevada Capacity Development Strategy (NCDS) provides a pathway for new and existing public water systems (PWS) to obtain the support needed to provide safe drinking water throughout the State. The NCDS is a vital tool to help NDEP monitor, educate, and regulate PWS. This tool helps systems in Nevada develop the technical, managerial, and financial capacity required to provide water that complies with the Safe Drinking Water Act. (78 invited, 15 participated, 7 water systems)

### ***Source Water Protection Training Center***

Staff continues to work with NvRWA, NDEP/BSDW, and Resource Concepts Inc on the training curriculum for source water protection training that will provide CEUs for water system operators that conform with NDEP operator CEU requirements.

This training center will provide a "southern hub" for public water systems for various coordination meetings, trainings, resource sharing efforts, and hosting agency meetings and events with partners virtually (including regular source water protection team meetings and coordination).

Public water system operators should be key advocates for local source water protection planning and implementation. Education about source water protection should be readily available and incorporated into the training framework for certified operators. This will promote development, update and implementation on source water and wellhead protection plans throughout the region.

## **Project Goals and Tasks**

The goal of this project is to expand training for small water system operators and staff regarding source water protection planning and implementation.

1. Coordinate with NvRWA, Resource Concepts Inc. (RCI) and NDEP/BSDW to identify source water protection (SWP) topics and training resource needs and certified operator CEU requirements.
2. Purchase of key equipment for hosting stakeholder and training meetings.
3. Solicit input from small PWSs in southern Nevada regarding level of knowledge about SWP through NvRWA.
4. Develop draft curriculum and coordinate with local stakeholders.
5. Review process to meet BSDW criteria for operator CEUs.
6. Finalize curriculum
7. Develop marketing approach in collaboration with technical assistance providers to engage stakeholders in SWP training.
8. Establish needs for addition training equipment and resources.
9. Assist with purchase of key equipment through ISWPP contract.

Mason Stratton has taken the lead role in implementing the training curriculum through coordination with NvRWA and RCI. (staff has included a copy of the project profile)

A copy of the Project Profile is in the board packet for the October 2021 Meeting.

### **8) Public Comment (May be limited to five minutes)**

None

### **9) Director's Preference**

#### **- Review Monthly Expenditures**

- Randy Tobler disclosed that he has an interest in a small business that is on the monthly expenditure list.

#### **- Litigation**

**On motion of Jon Blackwell and seconded by Kelby Robison the Board voted 5-0 to call a closed- door session at 5:02 pm.**

**On motion of Ryan Wheeler and seconded by Jon Blackwell the Board voted 5-0 to reconvened the open-door session at 6:30 pm.**

### **10) Personnel**

None

### **11) Approval of the November 11, 2021 Board Meeting**

The November meeting will actually be held on **November 10, 2021** at 4 pm.

### **12) Adjournment**

The meeting adjourned at 6:35 pm.